

The NonProfit Financial Managers

● **Mission Statement**

To provide a forum to share ideas and information and to promote the professional development of staff responsible for the financial operations of private, nonprofit organizations.

● **Membership Benefits**

Membership is open to individuals with responsibility for the financial and/or business operations of nonprofits in the larger Boston area. The focus of the group will be on issues faced by those organizations with annual operating budgets of less than \$15 million.

● **Program**

Meetings are held from 12:00 pm to 1:30 pm generally on the last Thursday of each month from September through June (except December YE) at Health Resources in Action, 2 Boylston Street, 4th Floor, Boston. In-person meetings have been suspended until further notice, and will take place on Zoom.

One topic is presented and discussed at each meeting. Some of the topics have included:

- Human Resource Matters
- Enterprise Risk Management
- Accounting Policies & Procedures
- Impact of Changing Nonprofit Accounting & Other Business Management Standards
- Cash Management
- Spreadsheet Risk
- Managing COVID-related issues

Structure

A Steering Committee comprised of up to ten members manage the group's activities including meeting logistics including: speakers, program content, lunch, and member mailings. The steering committee is also responsible for daily operations, and has decision making authority.

Membership Fees

Annual membership runs from September to August of each year; fees help to cover monthly operating expenses. The annual/partial year membership fees have been waived until further notice. Students can also join the group at no cost.

In addition to unlimited attendance for any of a member's staff at monthly meetings, members are also enrolled in NPFM's e-mail forum/listserv.

Some Current Members Include:

- East Boston Social Centers
- Community Servings
- Family Reach
- Massachusetts Law Reform Institute
- Health Resources in Action
- Boston YWCA
- Grassroots International
- Boston BID

For more information please call:

Janet Dillon

Community Servings

617-522-7777 x260

e-mail: jdillon@servings.org

Or visit our website at:

<http://www.npfm.org>

Please list the name and email address of any other employees of the organization who should receive email communications from the group:

Name: _____

Email: _____

Name: _____

Email: _____

Name: _____

Email: _____

Please list any meeting topics that you would like to see the group discuss:

Please check membership type:

	Type	Fee
<input type="checkbox"/>	Nonprofit	Free
<input type="checkbox"/>	For profit	Free
<input type="checkbox"/>	Part-year	Free
<input type="checkbox"/>	Student	Free

Please note that the above contact information may be shared with other members.

Membership for NonProfits are Free of charge until further notice.

Please email your completed form to:
Mitzi Fennel
mfennel@hria.org

Or mail it to her attention:
Mitzi Fennel
NonProfit Financial Managers
c/o Health Resources in Action
2 Boylston Street
Boston, MA 02116

Membership Application Form

(For new & renewing members)

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____